AGENDA ITEM
CA 5

Travel Approval Form

Department: Sheriff's Office

Event Name: Advanced Photographic Techniques

Location: Grand Prairie

Event Dates: 11.2.26 - 11.6.26

Purpose:

- ☐ Required Continuing Education/Certification
- ☑ Job Training
- ☐ Other: _____

Name of Attendees:

Kim Burris

Regina Alcantar

Court Decision:
This section to be completed by County Judge's Office

Johnson County ★ APPROVED ★ Commissioners Court

8.10.2026

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☑ Travel Approval Form
- ☑ Registration Information or Confirmation
- ☑ Itinerary, Agenda, or Breakdown
- ☑ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Approved in CC on 9/11/2023

Tara Raby

From: Kim Burris
Sent: Wednesday, July 15, 2026 2:33 PM
To: Tara Raby
Subject: Fw: Registration Statement

Sorry they sent this one.

From: Tri-Tech Forensics <tritechtraining@learning-stream.com>
Sent: Wednesday, July 15, 2026 2:20 PM
To: Kim Burris <kburris@johnsoncountytx.org>
Subject: Registration Statement

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.

TRITECH TRAINING FORENSICS

Thank you for your business!

STATEMENT

Date	Description	Event	Status	Total
7/15/2026	Registration - Kim Burris	11/2/2026 - Advanced Photographic Techniques for CSIs - Grand Prairie, TX (TR-APTCSI)	Confirmed	$698.00

Statement Balance: $698.00

Payments must be received before the start of the course.

To pay by check, send payment, name and course information to:
Tri-Tech Forensics, Inc.
PO Box 749053
Atlanta, GA 30374-9053

To pay by ACH/EFT, contact AR@tritechusa.com.

Tara Raby

From: Regina Alcantar
Sent: Wednesday, July 15, 2026 2:12 PM
To: Tara Raby
Subject: FW: Your registration for Advanced Photographic Techniques for CSIs - Grand Prairie, TX has been confirmed.

From: Tri-Tech Training <tritechtraining@learning-stream.com>
Sent: Wednesday, July 15, 2026 2:11 PM
To: Regina Alcantar <ralcantar@johnsoncountytx.org>
Subject: Your registration for Advanced Photographic Techniques for CSIs - Grand Prairie, TX has been confirmed.

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.

TRITECH TRAINING FORENSICS | The Exclusive Training Partner of the International Association for Identification

Name: Regina Alcantar
Event: Advanced Photographic Techniques for CSIs - Grand Prairie, TX
Start Date: 11/2/2026
View: View a copy of your registration form

Dear Regina Alcantar,

Thank you for registering for Advanced Photographic Techniques for CSIs - Grand Prairie, TX . We look forward to seeing you on Monday, November 2, 2026 at Grand Prairie Police Department.

Balance Due: $698.00
Pay balance

Schedule
Start Date: 11/2/2026
End Date: 11/6/2026

Hours: 8:00am - 5:00pm (everyday)

TRITECH TRAINING FORENSICS

The Exclusive Training Partner of the International Association for Identification

Listing of Events | Login | Create Account

Advanced Photographic Techniques for CSIs - Grand Prairie, TX



Date: Monday, November 2, 2026 to Friday, November 6, 2026

Hours: 8:00am - 5:00pm (everyday)

Tuition

Tuition for this course is $698.00.

Registration

Registration is open through 11/6/2026 11:59 PM Eastern Time (US & Canada).

Register Now

Location

Grand Prairie Police Department
1525 Arkansas Ln.
Grand Prairie, TX 75052

View directions

Course Description

Advanced Photographic Techniques for CSIs

This photography course is intended for students who have already completed a basic crime scene photography course and are seeking further training in this field. The topics covered in this course are built upon principles instructed in these basic courses. Basic photography techniques are not instructed in this course and students are required to have working knowledge of these techniques. For this reason, prior attendance at a basic photography course is required.

Day 1 (8 hours)

Advanced Camera Settings

1. Exposure settings beyond P and Auto
2. Measuring Light
3. Examination Quality Photographs
4. Bullet Trajectory Documentation
5. *EXERCISES*
    a. *Aperture mode with EV*
    b. *Built-in Light meter/Manual mode exercise*
    c. *Spot meter exercise*
    d. *Laser tracing*

Day 2 (8 hours)

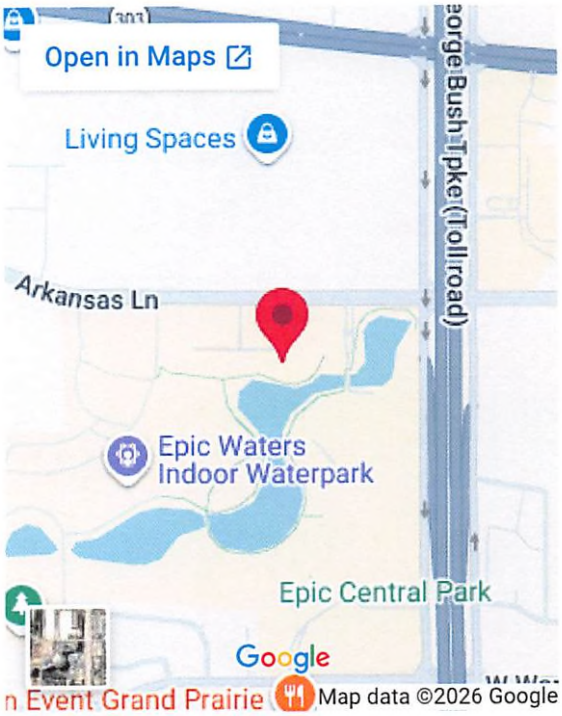
Advanced Lighting techniques

1. Advanced Flash Settings
2. Off-Camera Flash
3. Ridge Detail
4. Bloodstain Mapping and Photography
5. Long Daylight Scene Exposures
6. *EXERCISES*
    a. *Off-Camera lighting*
    b. *2D/3D Ridge Detail*
    c. *Bloodstain Photography*
    d. *Long Daylight Exposures*

Day 3 (11 hours)

Advanced Lighting Techniques Cont.

1. Back-Button Focus
2. Footwear and Tire tracks
3. Color Temperature
4. Time Exposures
5. Painting with Light options
6. *EXERCISES*
    a. *Back-button focus*
    b. *Footwear and Tire tracks*
    c. *Color Temperature/Custom white balance*
    d. *Time Exposures*



Lodging

Courtyard by Marriot Dallas Grand Prairie
2850 S State Hwy 161
Grand Prairie, TX 75052
(972) 807-5500

Room Rate: $159 plus tax per night

Amenities: Free Wi-Fi

Booking Info: Call the hotel directly or **Click Here** to receive the special rate.

Cutoff Date: Oct. 9, 2026

Instructors

e. *Advanced Painting w/light skills*

Day 4 (8 hours)

Fluorescence and Chemiluminescence photography
1. Photography of Bluestar© Reactions
2. Alternate Light Source Photography

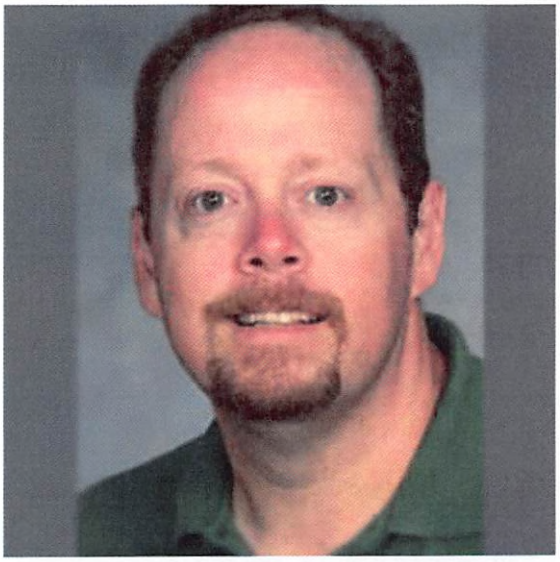
Complex Scenes
1. Special Considerations
2. Bullet holes/trajectory rods

Officer and Suspect Photography
1. Injuries/Lack of
2. Uniform/equipment
3. Firearms
4. Scene Management with/without artificial light

Complex Scenes
1. Special Considerations
2. Bullet holes/trajectory rods
3. *EXERCISES*
    a. *Bluestar exercise*
    b. *ALS exercise*
    c. *Equipment/Firearms*
    d. *Trajectory rods*

Day 5 (5 hours)

Complex Scenes continued
1. Complex Scene Management
2. Exercises/Group Scenarios
3. Course Review, Evaluations and Presentation of Certificates



About Brett Doretti

Brett Doretti is an IAI Certified Forensic Photographer and currently serves on the Science and Practices Sub-committee on Forensic Photography and Electronic Digital Imaging for the IAI.

Read more >>

Share This

Help promote this course!

Click here to download a course information flyer.

Share Post Share

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Grand Prairie Police Training

Grand Prairie Polic...



Courtyard by Marriott Dallas Grand Prairie

★ 4.1 (364 Reviews) | 13.6 mi to airport

Our Courtyard by Marriott in Grand Prairie, TX, hotel is nestled between Dallas and Fort Worth. This Grand Prairie, TX, hotel is just 13 miles from DFW Airport and minutes from Arlington.

View Hotel Details →

159.00 USD / Night

Date (5 Nights)
Sun, Nov 01 - Fri, Nov 06

Rooms & Guests
1 Room: 1 Adult

Check Availability

Need lodging during this course?

Courtyard by Marriot Dallas Grand Prairie
2850 S State Hwy 161
Grand Prairie, TX 75052
(972) 807-5500

Room Rate: $159 plus tax per night

Amenities: Free Wi-Fi

Booking Info: Call the hotel directly or **Click Here** to receive the special rate.

Cutoff Date: Oct. 9, 2026

Please reach out to us at registration@tritechusa.com or 910-457-6600 if you have any questions or concerns.

Click here to be notified about more training opportunities with Tri-Tech Training!

Johnson County Sheriff's Office
Training Request

Name: Regina Alcantar 7.15 KB
Rank: Crime Scene Technician Date: ~~04/22~~/2026
Course Name: Advanced Photographic Techniques for CSI's
Course Date: 11/02/2026-11/06/2026

Course Tuition: $698 Hotel Cost: $759.00

Per Diem: $283.50 Total Cost: $1,740.50

Is Course TCOLE Accredited? ~~Y~~ N
Will training be reported by Host? ~~Y~~ N

This Training / Seminar is necessary for the following reasons:

	Required continuing education	X	Job training
	Improve work performance		Required certification

Host Agency: Tri-Tech Forensics
Host Address: 1525 Arkansas Lane
Host City: Grand Prairie
Host State: Texas
Host Zip Code: 75052
Host Phone: 800-438-7884

Hotel: _____ Hotel Check In Date: _____
Hotel Address: _____
Hotel City: _____ Hotel Check Out Date: _____
Hotel State: _____
Hotel Zip Code: _____
Hotel Phone: _____

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD Budget Available: Y N
CC Agenda Submitted: Y N N/A

~~Supervisor~~ Sergeant: _____ ✓ Approved
_____ Disapproved Initials _____ Date _____

Justification (Required): Advanced Training Required for IAI Certification

Lieutenant: _____ _____ Approved
_____ Disapproved Initials _____ Date _____

Comments: _____

Captain: _____ ✓ Approved
_____ Disapproved Initials DR Date 7-15-26

Comments: _____

Chief: _____ ✓ Approved
_____ Disapproved Initials _____ Date 7-15-26

Comments: _____

Johnson County Sheriff's Office
Training Request

Name: Kim Burris
Rank: CSI/Property Supervisor Date: ~~4/22/~~2026
Course Name: Advanced Photographic Techniques 7-15 (KB)
Course Date: 11/2-11/6, 2026

Course Tuition: $698.00 Hotel Cost: $795.00

Per Diem: $283.50 Total Cost: $1,740.50

Is Course TCOLE Accredited? Y N
Will training be reported by Host? Y N

This Training / Seminar is necessary for the following reasons:

	Required continuing education	yes	Job training
yes	Improve work performance		Required certification

Host Agency: Tri-Tech Forensics
Host Address: 1525 Arkansas Lane
Host City: Grand Prairie
Host State: TX
Host Zip Code: 75052
Host Phone: 800-438-7884

Hotel:
Hotel Address:
Hotel City: Grand Prairie
Hotel State: TX
Hotel Zip Code: 75052
Hotel Phone:

Hotel Check In Date: 11/01/2026
Hotel Check Out Date: 11/06/2026

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD

Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: _____ Approved
_____ Disapproved Initials _____ Date

Justification (Required): Class Updates - Advanced Required for IAI Certification

Lieutenant: _____ Approved
_____ Disapproved Initials _____ Date _____
Comments: _____

Captain: _____ ✓ Approved
_____ Disapproved Initials DA Date 7-15-26
Comments: _____

Chief: _____ _____ Approved
_____ Disapproved Initials _____ Date 7-15-26
Comments: _____

TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at travel@johnsoncountytx.org

DATE: 07/15/2026 DEPARTMENT: Sheriff's Office

PERSON SENDING REQUEST: Tara Raby EXT: 3503

Person (s) Name Attending:

1. Kim Burris
2. Regina Alcantar
3.
4.
5.
6.

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

☐ LEOSE FUNDS

Function Attending: Advanced Photographic Techniques

Hotel Name: Courtyard by Marriott Dallas Grand Prairie		
Hotel Address: 2850 S State Hwy 161		
City: Grand Prairie	State: TX	Zip: 75052
Hotel Phone# 972-807-5500		
Special Requirements:		
Conference Hotel Block Code:		
Conference/Training Website:		
How many rooms needed: 1		
Date of Check In: 11/1/26	**Date of Check Out:** 11/6/26	

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.

Revised 2.12.2024